

The Town of Rushford December Board meeting was called to order by Chairman Thomas Egan followed by the Pledge of Allegiance. Roll call was taken with Thomas Egan, Patrick Kafer, Jerry Schoonover, Kathryn Lewis & Peggy Hendricks present. Also present for all or part of the meeting: 10 additional persons per attendance record on file, though others were present who did not sign in.

Statement of Public Notice: Notice of this meeting, Final & Signed passage of Town of Rushford Ordinance & Special Meeting of the Board for Budget review was posted on the Town hall door, the corner of K & E in Eureka, the Waukau Post office and the Towns website. Notices were sent to Board members and the Zoning Administrator.

Township discussion with Sheriff's Department Representative: Deputy Michael Huth was present to hear concerns from the public.

Clerks Report & Minutes: *Motion by Schoonover, 2nd by Kafer to approve the minutes as presented for the November 4th Town board meeting. Motion carried.*

Treasurers Report was given by Kathryn Lewis. The balance at the end of November, 2015 was \$180,823.61. The balance in the tax account was \$117.71 *Motion by Kafer, 2nd by Schoonover to accept the treasurer's report. Motion carried.*

Payment of invoices: *Motion by Schoonover, 2nd by Kafer to accept Budget Resolution #0212-2015 which will move the following monies:*

- The sum of \$7822.00 is hereby transferred from "Contingency Reserve" to Elections & machines.
- The sum of \$100.00 is hereby transferred from "Contingency Reserve" to Hall Supplies/Maintenance
- The sum of \$66.00 is hereby transferred from "Contingency Reserve" to Street Lights
- The sum of \$361 is hereby transferred from "Contingency Reserve" to Other fees.
- The sum of \$17,451.00 is hereby transferred from "Public Works – Snow removal" to "Public Works – Road Maintenance".

Motion carried.

Peggy Hendricks approved and submitted to the board the bills for December in the amount of \$116,397.91 from the general account for approval of payment. *Motion by Kafer, 2nd by Schoonover to pay December 2015 bills from the general account as submitted. Motion carried.*

Discussion of Town hall maintenance/needs:

Tom Egan stated that the walls are getting marked up and he is concerned the problem will continue with the wood wainscoting. Pat Kafer suggested that the Town have a check list for the people to go through after renting the hall and that the office chairs be put away during a rental.

Discussion on Town Maintenance: Roads: Tom Egan met with Scott Construction for road work for Blue Belle Subdivision. They do not do the intensity of work that would be needed for the road. The general bids from the County and Northeast Asphalt is around \$100,000.

Motion by Kafer, 2nd by Schoonover to send the homeowners affected a note with the number of lots they own informing them that this project will be discussed at the January Board meeting and a decision will be made on how it is billed. Discussion: Tom Egan wants the understanding that the cost will be carried by each of the lot owners. They would be able to pay for it right away or they can be billed on their taxes for three (3) years. The amount will be divided between the number of lots and interest payments. The farm house would not be included. Tom suggested sending a letter for each lot. Kafer suggested sending one letter to each owner specifying the number of lots they own. ***Motion carried.***

Old Business:

Kasuboski vs. Town of Rushford – Fred Kasten stated that a meeting with the attorney was attended on November 12th. He then met with Attorney Sondalle at the site. It was stated that he would have to move the trailers to the back of the property and he was allowed one (1) truck on the premise. He would have until November 25th to obtain a building permit and submit a site plan. If this is not done, the Quonset and trailers will have to be removed from the property. It was reported that he has moved the items and has taken down the Quonset. There is one (1) truck, two (2) trailers on wheels and one (1) tool trailer on the property. Thomas Egan would like this to be put on hold as long as nothing else is put on the property and to monitor the property closely since he has complied to the Town's stipulations.

Update of Street Closure in Waukau & discussion on Waukau Assessor Plat: Hendricks stated that if the home owners wanted a road closed in Waukau, a legal description and map along with the petition would have to be sent to the attorney before he could proceed. Fred Kasten explained that the Town would have to close any alleys and roads before an assessor's plat is started. Jim Smith said a rough figure for a plat to be done would be in the range of \$500 - \$600/parcel. Kafer suggested having the Clerk set up a meeting with Jim Smith after the first of the year to discuss a possible assessor plat, to go over roads and alleys that should be closed in the village of Waukau and to discuss residents who have had recent surveys.

Discussion on 3106 County Road E, parcel # 022 1494- Tom Egan does not disagree with the complaint, but Tom Egan has been there several times and no one has been around at the building across from 3106 Cty Rd E. He has concerns if this is a neighbor disagreement and the Town will not get into the middle of that. If ordinances are not being followed, documentation should be given to the Town. The property owner should contact the Town Constable or reports from the Sheriff's department should be forwarded to the Town. Pat Kafer said he has observed a strobe light on the side. It was said this is a solar light.

Trailers in Waukau: Tom Egan said that Roger Kasuboski was informed that he wanted a trailer on the property, he would need a permit. He feels that a permit should be required for the trailers located in Waukau. Our new ordinance states that a trailer can be on a parcel for 180 days out of the year. Fred Kasten inquired if we are going to enforce the new ordinance or go back to the old ordinance on situations such as this. He also was wondering when the 180 days start – if it starts at the first of the year or the start of the final passage of our new ordinances. He was wondering if a permit with fees should be required.

New Business:

Motion by Schoonover, 2nd by Kafer to approve the 2016 budget. Motion carried.

Motion by Kafer, 2nd by Schoonover to approve the Clerks appointment of 2016 election officers of: Mary Allen, Sandra Lewis, Ellen Mueller, Alexandria Craig, Bonnie Viertel, Dorothy Kafer, Joan Wolff, Ina Wettstein, Polly Thomsen, Jody Schoonover & Brenda Cloutier. Motion carried.

Motion by Kafer, 2nd by Schoonover to authorize the Town of Rushford 2016 per capita funding of \$1,578 is allocated to the City of Omro. Motion carried.

Motion by Kafer, 2nd by Schoonover to approve Resolution regarding Posting location for Public Notification 11-1015 Discussion: 2015 WI Act 79 states that posting notifications are on the Town's website and one (1) additional physical location. Hendricks stated this resolution explains the State Statue change, but also gives the Clerk the discretion to post at three (3) physical locations and the Town's website. ***Motion carried.***

Animal Report: Chuck Mier took one cat to the Green Lake Shelter. ***Motion by Kafer, 2nd by Schoonover to send Green Lake Animal Shelter \$50 for the past years use.*** Discussion: Tom Egan would like a record of all the animals taken to the animal shelter. ***Motion carried.*** Hendricks had a animal citation sent to Flecia Larson returned by mail. ***Motion by Schoonover, 2nd by Kafer to ask the Town Constable to deliver the citation.*** Discussion: Fred Kasten stated that the Town needs to structure the penalty fees for animals though a Town Policy. This should be discussed at the next zoning/planning committee and the Town's fees will be discussed the first meeting after the 2016 Annual meeting. ***Motion carried.***

Building Report – Thomas Egan:

Richard Graf/Miller, 8768 Division St, Omro 420-8235
26 x 30 concrete floor, new and used materials
\$3000 11/05/2015

Mike Doro, 9349 Bell School Road, Omro 229-2634
40 x 72 solar shed built by Modern Pole Builders
\$60,000 11-12-2015

Albright Bros, 3723 N County Road K, Omro, 948-1039
60 x 100 calf barn, open south side pole building built by Tyler Kettlewell
\$37,000 11-12-2015

County Report – Tom Egan: The natural hazard migration plan was adopted. Monies were approved for roofs, an industrial loan for the Town of Winneconne was approved, a County Board rule was amended to increase the personal finance adjustments from \$3000 to \$15,000 before it had to go in front of the Board for approval, & monies for the voting machines were approved.

Upcoming Meetings:

- Winnebago County Comprehensive Plan Regional Input Session – December 8, Town of Omro at 6:30
- WISLR Road workshop – a date will be decided on after the rating of the Towns roads by Jon Groth.
- Board finance meeting for end of year – December 29th at 11:30
- Clerk Election acceptance testing & training of new election equipment – December 11, 2015

Tom Egan on behalf of the Town of Rushford Board wishes everyone a Merry Christmas.

Motion by Schoonover, 2nd by Kafer to adjourn at 8:20. Motion carried.

Respectfully submitted by Peggy Hendricks, Clerk