

Rushford Town Board Minutes
Wednesday, December 3, 2025

The Town of Rushford December 2025 Board meeting was called to order by Thomas Egan followed by the Pledge of Allegiance. Roll call was taken with Tom Egan, Jerry Schoonover, Pat Kafer, Katheryn Lewis & Peggy Hendricks present. Also present for all or part of the meeting: 7 additional people per attendance record on file, though others were present who did not sign in.

Statement of Public Notice: Notice of this meeting, the budget workshop, Budget Hearing and meeting of Electors was posted at the Waukau post office, Town hall door and the Towns website.

Clerks Report: *Motion by Kafer to approve the minutes from November 5, 2025, 2nd by Schoonover. Motion carried.*

Treasurers Report was given by Katheryn Lewis. The balance for the general account at the end of November was \$56,866.36. The balance in the tax account was \$1500.50. *Motion by Schoonover, 2nd by Kafer to approve the treasurer's report. Motion carried.*

Payment of Monthly Invoices: *Motion by Kafer, 2nd by Schoonover to approve and pay \$56,463.89 invoices for December. Motion carried.*

Communications & Correspondence: Letter from Greater Oshkosh regarding IDB per capita funding. Hendricks read an email from GOEDC to submit a letter of request for funding support though the Winnebago County per capita funding. Hendricks stated she has not received from the County as of yet our per capita amount and this should be tabled until it is received.

Letter from Sam Pinchart regarding animal citation and action on discussion: Hendricks read a letter she received in the drop box from Sam Pinchart regarding his animal nuisance citation. Tom Egan also received this letter. The letter was his formal notice that he contests the citation. The Town does not have a municipal court to process ordinance violations, and it would have to go to circuit court so he would be able to respond or plead. *Motion by Kafer, 2nd by Schoonover to send the \$100 fine to the Town attorney and have him file action the citation to Pinchart and go from there.* Discussion: When Hendricks received the letter, she asked Attorney Blazel if the Town can enforce the citations, and he stated it would have to go though a municipal court or circuit court. *Motion carried.*

Old Business: Updates on Kasuboski: Eric Freund stated he received an email from Kasuboski regarding building materials and is waiting for trusses. There is a status hearing scheduled for December 17th. The last court order stated until there is actual building activity, no animals, storage or use of the property is allowed and the fine has to be paid prior to the time of building commencing. The Court did go though the meaning of "use of property" and he stated that he will work with the Town to come up with a plan. Kasuboski was sent a fine on unlicensed dogs which was due Dec 1st and that has not been paid. This ticket will be sent to the attorney.

Updates on Spencer Property- Freund indicated that the parties are continuing to clean up the property. He did drop off a check off list on what the Town wanted cleaned up. They did get a dumpster and progress has been made and they are continuing to work on it.

New Business:

Prior to the meeting, a budget presentation, hearing and a meeting of electors was held to approve the Town Levy for 2025, payable in 2026 of \$455,073, having a mill rate of .001705

Motion by Schoonover, 2nd by Kafer to approve the 2026 budget for the Town of Rushford. Motion carried.

CSM for Jake McMullin, 3965 Spring Rd, Omro, Parcels 022-0332, 022 0335, 022 033201 – owner of record Gerald & Yvonne Zink – ***Motion by Kafer, 2nd by Schoonover to approve the CSM for Jake McMullin, 3965 Spring Rd, Omro, Parcels 022-0332, 022 0335, 022 033201. Motion carried.***

Town Zoning report – Eric Freund: Eric had discussion with residents inquiring about building permits, easements, purchases etc. He also requested that the cost of permits which are on the website under Financials also be moved to Forms so they are easier to find.

Town Hall Maintenance: The parking lot light is out.

Town Maintenance: All our maps, etc for shoreland zoning, has to be into Planning and Zoning by February.

Building Permits:

Chuck Tanner, 9295 Eureka Lock Rd, Omro
Carport built by ANS Steel Builders
\$11,000 022 066002 11-7-2025

Andrew Rogge Trust, for 2567 Mill Run, Omro, WI
Modular 3 bedroom ranch with attached 3 car garage
Built by Cavco Dorchester
\$350,000 022 086401 10-18-2025

County Report: ARPA funds – the County wants to put in 3 million 500 thousand dollars for housing. IDB will be putting in 1 million dollars for housing.

Attended meetings:

Pat Kafer gave a report of the EMS meeting at the Town of Omro SEMS meeting on November 13th.

Upcoming meetings

- Poll worker training on December 9th at 10 am
- SWEMS meeting on December 11th
- Status hearing for Kasuboski on December 17th
- End of year meeting tentatively for Monday, December 29th
- Zoning meeting to go over shoreland zoning designations at a tentative date

Motion by Kafer, 2nd by Schoonover to adjourn the meeting at 7:50. Motion carried.

Respectfully submitted by Peggy Hendricks, Clerk